

## Whittington Parish Council

### **DRAFT Minutes Parish Council Meeting Monday 18<sup>th</sup> March 2024 at 7.00pm**

*Preceded by a Public Meeting at 6.45pm in Whittington Village Hall*

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 [whittingtonclerk@gmail.com](mailto:whittingtonclerk@gmail.com)

Agenda & Full Minutes of meetings available on the noticeboard, by request from the Clerk and Lancaster City Council <https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13179&path=13175,13177>

Audit details by request and Lancaster City Council

<https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13177>

No members of public present at the Public or Parish Council meeting: Present were Cllrs Colin Hall, Malcolm Fell, David Hutton, County Cllr Maxwell-Scott and the Clerk, Gillian Newton.

1641 Apologies for absence were received from Cllr Sutherland and City Cllr Hunter.

1642 Minutes of the Parish Council meeting held on Monday 15<sup>th</sup> January 2024 were read and agreed as a true record and signed by Cllr Hall.

1643 Clerk's report –

Clerks&Councils Direct newsletter Issue 152 available at <https://www.clerksandcouncilsdirect.co.uk/>  
Signatories mandate – Cllr Hutton to be added as new signatory, S.Close and L.Morgan to be removed, countersigned by 2 Cllrs who are currently signatories. Cllr Hutton will receive Email from “hooyu” 10 days from bank receiving mandate, Cllr Hutton can go to local Nat West branch with Photo Identification AND proof of address, eg recent utility bill, bank to stamp as certified in order to proceed. Generic Email account set up as required [whittingtonclerk@gmail.com](mailto:whittingtonclerk@gmail.com) . Save the date - Open Gardens event 6<sup>th</sup> July 2024.

1644 **PACT** No crimes reported during November. 1 crime reported in December – violence and sexual offences which includes offences against the person such as common assaults, grievous bodily harm and sexual offences – unable to prosecute suspect; 1 crime reported during January – Burglary which includes offences where a person enters a house or other building with the intention of stealing – investigation complete, no suspect identified.  
Lancashire Constabulary representative PC 3511 James Hodgson, Lancaster, Lune Valley Rural Areas.  
<https://doitonline.lancashire.police.uk/ContactAnOfficer/Create?collarNumber=3511&firstName=James&lastName=Hodgson> The link to local crime figures available at <https://www.police.uk/pu/your-area/lancashire-constabulary/upper-lune-valley/?tab=CrimeMap> Tel: 101 for non-emergencies, or from an internet connected mobile, 112. Download <https://what3words.com/about-us/> to identify your exact location eg: bus stop at village hall is **surprises:splashes:printers**

**1645 Finance**

- a) Automated credit 05/12/23 from HMRC PAYE repayment resulting from cancelled penalties £1,174.11
- b) Automated credit 14/12/23 from Whittington Hall Estate Shooting Rights for 2024 £200.00
- c) CHEQUE 699 £21.99 G.Newton Clerk's expenses ink agreed by Cllrs.
- d) Query for Cllr Fell - invoice for gazebo £909.00 dated 23/07/23. Confirm cheque 688 dated 20/11/23 £454.50 is for correct amount, lodged 30/11/23 transaction 22. Original invoice was match funded by Whittington Village Hall.
- e) Financial Regulations for 2024 forwarded to Cllrs in readiness for Annual Parish Council Meeting.  
Current account sheet 15/02/24 £11,149.33      Bonus Saver Account sheet 15/02/24 ££146.19

**1646 Planning**

- a) **23/01408/VCN** Outline application for erection of 18 dwellings with associated access and change of use of barn to a mixed use comprising a dwelling (C3) and a shop/tearoom (A1/A3) and relevant demolition of the existing agricultural buildings (pursuant to the variation of condition 2 on **16/00397/OUT** to amend the layout and appearance of the dwellings) for Candelisa Ltd, Whittington Farm, Main Street, Whittington, LA6 2NX **Awaiting decision. Amendment 7/3/24**
- b) **23/01488/VCN** Outline application for the erection of 18 dwellings with associated access and change of use of barn to a mixed use comprising dwelling (C3) and a shop/tearoom (A1/A3) and relevant

demolition of the existing agricultural buildings (pursuant to the variation of conditions 2 on planning permission **19/00245/VCN** to make amendments to the approved scheme) for Candelisa Ltd, Whittington Farm, Main Street, Whittington, LA6 2NX **Awaiting decision**

- c) **23/01392/FUL** Erection of a dwelling (C3) with associated hardstanding and landscaping for Mrs Fiona Benn, Land East of Tithe Barn, Main Street, Whittington **Awaiting decision**
- d) **23/01337/FUL** Erection of a first floor extension to garage and installation of a bay window to the front for Mr and Mrs Dent, 5 Loyne Park, Whittington, LA6 2NL **Awaiting decision**
- e) **24/00104/FUL** Concreting of existing yards for Mr Malcolm Fell, Chapel Farm, Docker Lane, Newton, LA6 2PA **Awaiting decision**
- f) **Additional to agenda 24/00263/VCN** Demolition of garage and erection of a dwelling (C3) with associated hardstanding and landscaping (pursuant to the variation of condition 2 on planning permission 21/00636?FUL to alter the dwelling design/footprint and agree details relating to conditions 5,6,7, and 8 (ecology, materials, landscaping, construction) for Mr John Stephenson, Land East of Dene Cottage, Main Street, Whittington, LA6 2NY **Awaiting decision**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

1647 **LALC/NALC**

1648 **Lancaster City Council**

1649 **Lancashire County Council**

- a) Consumer Alerts for March circulated electronically and displayed on noticeboards
- b) Temporary prohibition of through traffic along Fall Kirk, Gressingham from its junction with Fleet Lane to its junction with B6254 Kirkby Lonsdale Road **AMENDMENT** 07:45 hours Monday 18<sup>th</sup> March until 15:45 hours Friday 3<sup>rd</sup> May or until completion of the works within this period.
- c) Additional to agenda Temporary prohibition of through traffic junction of Docker Lane and Meadoway, Arkholme from 12:55 hours Sunday 17<sup>th</sup> March until 23:59 hours Thursday 21<sup>st</sup> March or until completion of the works within this period.

1650 Traffic issues <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/report-it-on-the-go/> Ref.LA 823996 inspection 19/01/24 (Reported Ref: 3805000) cleaning of drains on Church Street and a number of defects identified and repairs ordered. Potholes along B6254 towards Kirkby Lonsdale Ref: 3840350. Carriageway trip hazard of kerb stones on Church Street near 2 Rectory Gardens reported LoveCleanStreets on 12/02/24. Email to County Cllr Matthew Maxwell-Scott regarding numerous potholes and flooding along highway over the past year. County Cllr Maxwell-Scott attended the meeting. Transport Asset Management Plan T.A.M.P. criteria with regard to highway resurfacing; Highway defects, such as potholes please report on LoveCleanStreets (see webpage link above), the more people report a defect the better chance of the work being considered for repair. Details of location (What3Words) and dimensions of defect preferred.

1651 Electronic communication update. Contact 3 villages Email [wagtailnews@gmail.com](mailto:wagtailnews@gmail.com) Subscribe to WhittingtonNews online blog, send contact details to [whittingtonparish@gmail.com](mailto:whittingtonparish@gmail.com)

1652 Whittington Parish Council website currently being investigated.

**Practitioners' Guide March 2023** <https://www.lalc.org.uk/uploads/documents/files/practitioners-guide-2023.pdf> 1.26 Email management - every authority should have an email account that belongs to the council and to which the council has access – this ideally would be a [.gov.uk](mailto:gov.uk) or [.org.uk](mailto:org.uk) address or could be an address linked to the council website.

#### **Transparency Requirements 2014 legislation**

[https://assets.publishing.service.gov.uk/media/5a7ef9cae5274a2e87db311f/Transparency\\_Code\\_for\\_Smaller\\_Authorities.pdf](https://assets.publishing.service.gov.uk/media/5a7ef9cae5274a2e87db311f/Transparency_Code_for_Smaller_Authorities.pdf) Part 2: Information which Smaller authorities should publish:

- a. all items of expenditure above £100 (see paragraphs 13 - 15);
- b. end of year accounts (see paragraphs 16 and 17),
- c. annual governance statement (see paragraphs 18 and 19),
- d. internal audit report (see paragraphs 20 – 22),
- e. list of councillor or member responsibilities (see paragraph 23), and
- f. the details of public land and building assets (see paragraphs 24 - 27),
- g. Minutes, agendas and meeting papers of formal meetings (see paragraphs 29 and 30).

1653 Casual Vacancy

- 1654 Lancashire Best Kept Village entry £25.00, Cllrs agreed not to apply this year.
- 1655 D-Day Anniversary 6<sup>th</sup> June 2024 – beacon lighting being investigated.
- 1656 Whittington Village Survey from 1999 being hunted for.
- 1657 Footpath linking church towards village hall being investigated.
- 1658 Lune Valley Ramble repair underway shortly.
- 1659 Business introduced by Councillors
- a) County Cllr Maxwell-Scott reported that funding is available to local charitable groups up to £2,000; previous applications for donations for a coffee machine for Wray Village Store and a Hoover for Hornby Community Swimming Pool have been successful. Request an application form from [Matthew.Maxwell-Scott@lancashire.gov.uk](mailto:Matthew.Maxwell-Scott@lancashire.gov.uk)
  - b) County Cllr Maxwell-Scott also discussed the County deal between Lancashire, Blackpool, Blackburn and Darwen County Councils <https://www.lancashire.gov.uk/council/organisation-and-partnerships/new-deal/> ; Levelling Up funding application <https://www.lancashire.gov.uk/council/strategies-policies-plans/levelling-up-fund/> ; and the future HS2 transport link compensation. <https://www.lancashire.gov.uk/council/strategies-policies-plans/roads-parking-and-travel/highways-and-transport-strategy-2023-2025/>
  - c) Cllr Hutton discussed the planning application details for Whittington Farm with regard to sewage facilities and grey water drainage.
  - d) Cllrs discussed how introductions could be made to integrate newcomers to the village with regard to local facilities, groups and contacts available.

Date of next meeting **Monday 20<sup>th</sup> May** in Whittington Village Hall at **6.30pm**

**This meeting is the Parish Assembly, the Annual Parish Council Meeting and a Parish Council Meeting**

Dates of 2024 meetings on the third Monday of alternate months 7.00pm start

Preceded by a public meeting at 6.45pm

15<sup>th</sup> July; 16<sup>th</sup> September and 18<sup>th</sup> November

Cheques signed this month

699 G.Newton Clerk's expenses for ink £21.99 signed by Cllrs Hall and Fell